



PALISADES

Tenant Signage Order Form

This order form is for the building standard door sign provided in your build-out allowance. Please indicate below the name required. Your allowance is for one door sign and one directory strip for the lobby directory. Additional signage may be ordered if necessary and we will provide you with a quote on the cost.

Please keep in mind that the size of the sign limits wording.

This order form should be completed as soon as possible in order to ensure delivery by your move-in date. The lead time for signage is approximately two weeks.

Palisades Building and Suite: _____

Door Sign to read: _____

Directory Strip to read: _____

Signage order Tenant approval: _____

Tenant Contact: _____

Phone: _____

For Management use only:

Order Date: _____

Ordered by: _____